

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Lynsey McGarvey	Telephone number: 0113 3784157	
<b>Subject<sup>2</sup>:</b>	School Streets trial - Phase 1 recommendations		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? The Chief Officer (Highways &amp; Transportation):</p> <p>a) agreed to withdraw the Temporary Traffic Regulation Order (TTRO) at Beecroft Primary School (signage was bagged over October half term and those affected were informed. The signage will need to be removed).</p> <p>b) agreed not to pursue a permanent TRO at Cross Gates Primary School after the expiry of the TTRO one on 1<sup>st</sup> December 2021, remove School Street signage and inform those affected that this scheme will not be made permanent.</p> <p>c) agreed to replace the TTROs with TROs at the remaining Phase 1 School Street sites, noting amendments to wording, timings and location of signs as set out in <b>Appendix 3</b>.</p> <p>d) agreed to amend the extent of the School Street at Ingram Road Primary School to that which has been used during the trial. See plan <b>Appendix 4</b>.</p> <p>e) agreed to authorise the City Solicitor to proceed with the above regarding the TTROs and TROs as required, including advertising the same and, if no valid objections are received, to make, seal and implement the Orders as advertised: and</p> <p>f) noted that following the full evaluation of the School Streets trial (Phase 1 and 2), recommendations about future School Street sites in Leeds will be made to this Board.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision</p> <p>School Streets Trials were implemented in Leeds in two Phases by Temporary Traffic Regulation Orders (TTROs), six from the 1<sup>st</sup> June 2020 and a further eight from 5<sup>th</sup> September 2020.</p> <p>Feedback has been monitored throughout the trial and an evaluation involving surveys of staff, families and residents, traffic data surveys and interviews with delivery partners has been taking place since June 2021.</p> <p>The TTRO for Phase 1 School Streets expired on 1<sup>st</sup> December 2020 so a decision about the future of these initiatives is needed in sufficient time to make any permanent TROs required for the continuation of the schemes. Five of the Phase 1 trials have had a positive impact and are working relatively well, as intended so are being made by permanent TRO.</p> <p>Issues at one of the Phase 1 School Streets have not been resolved and as such a decision has been taken to allow the TTRO to expire in December and the restrictions be removed.</p> <p>One of the Phase 2 School Street Trials has required a much higher level of intervention and has experienced more issues than others so a decision has been taken to suspend it from the trial early over the October half term.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The alternative proposal of not making any of the Phase 1 School Streets permanent and letting the Temporary Traffic Regulation Orders (TTROs) expire would send a negative message to residents in Leeds and nationally about the efficacy of School Streets as an initiative for supporting safe, sustainable and healthy travel to schools.</p>
<b>Affected wards:</b>	<p>Middleton Park; Beeston and Holbeck; Ardsley and Robin Hood, Hunslet and Riverside; Killingbeck and Seacroft; Pudsey; Kirkstall.</p> <p>All wards may be affected in the future if School Streets are rolled out more widely.</p>
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member: Councillor Helen Hayden 08/11/21</p> <p>Ward Councillors: Councillors Venner, Ilingworth and Bithell (regarding the withdrawal of Beecroft Primary). Ward Councillors will be notified upon approval</p> <p>Others: Traffic Engineering</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation Lynsey McGarvey – Principal Transport Planner</p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	<ul style="list-style-type: none"> <li>• Beecroft Primary School Street suspended w/c 25<sup>th</sup> October by covering and removing signs</li> <li>• Crossgates removal after the TTRO expires on 1<sup>st</sup> December</li> <li>• Permanent TROs for Clapgate Primary, Ingram Road Primary, Lane End Primary, Pudsey Primrose Primary and Thorpe Primary by 1<sup>st</sup> December.</li> </ul>	
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- N/A	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision  If the Temporary Traffic Regulation Orders (TTROs) expire on 1 <sup>st</sup> December before the permanent TROs are made, there will be a gap in provision which may exacerbate issues around non-compliance in the future.	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval  Signature _____ Date _____	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval  Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Gary Bartlett, Chief Officer Highways and Transportation	
	Signature  <i>G J Bartlett</i>	Date: 14/12/21

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.